



# CALIFORNIA CORRECTIONAL HEALTH CARE SERVICES



## REQUEST FOR PROPOSAL

### ELECTRONIC MEDICAL RECORD PROJECT

**#12-009-ITS**

**Addendum #3**

May 1, 2012

#### **BACKGROUND**

The California Department of Corrections and Rehabilitation (CDCR), California Correctional Health Care Services (CCHCS), is requesting proposals for an Electronic Medical Record (EMR) solution using a multi-stage procurement approach. Contractor will work with CCHCS personnel and other stakeholders to design, install, configure, and implement a commercial off-the-shelf (COTS) EMR solution statewide.

Proposals are due **Monday, May 21, 2012, at 3:00 p.m.**, Pacific Time (PT). Bidder proposal and other required documents must be submitted in hard-copy and clearly labeled to the department contact noted below.

#### **ACTION**

To date, CCHCS has received ninety-eight (98) bidder questions for RFP #12-009-ITS.

- This Addendum answers fifteen (15) of the 98 bidder questions posed in the first (1<sup>st</sup>) round; and
- Additional questions and answers will be forthcoming;

Please recognize that the last date for submittal of second-round questions is May 4, 2012, at 3:00 p.m.

#### **CONTACT PERSON**

Bidders may contact the following person with any questions or concerns:

California Correctional Health Care Services  
IT Acquisitions  
Attention: Alexander Thomson  
501 J Street  
P.O. Box 4038  
Sacramento, CA 95812-4038  
(916) 322-0529  
[Alexander.Thomson@cdcr.ca.gov](mailto:Alexander.Thomson@cdcr.ca.gov)

All other RFP terms and conditions remain the same.

## **QUESTIONS/STATEMENTS AND ANSWERS**

1. Question(s)/Statement(s):

“When preparing Stage 1 and Stage 2 rate sheets, can you please provide the exact Number of Prescribing Providers?”

Answer(s)/Statement(s):

Currently, CCHCS has the following number of prescribing providers:

- Medical – 400;
- Dental – 300; and
- Mental Health – 280.

2. Question(s)/Statement(s):

“Will comments be permitted? Currently, the spreadsheets do not have a column for comments to the drop down options.”

Answer(s)/Statement(s):

Yes, comments will be permitted, but will not be evaluated or scored.

3. Question(s)/Statement(s):

“Please provide additional information regarding interface needs to 'Electronic Unit Health Record' (eUHR/Documentum), etc.”

Answer(s)/Statement(s):

CCHCS' Electronic Unit Health Record (eUHR) is the electronic document repository for scanned health records. The eUHR is based on EMC's Documentum.

Bidder's proposed EMR solution must be able to integrate with eUHR to allow for storage, retrieval, searching, updating, and printing of patient-inmate health records.

4. Question(s)/Statement(s):

“Are responses expected for some of the items in the Word document? For example, III.2 Response Requirements A1-10? Or III.3 Mandatory Requirements A1 – C6.a? Are these meant to be guidelines for the successful bidders to submit at a later time?”

Answer(s)/Statement(s):

Yes, bidder's proposals must include responses to the administrative requirements specified in RFP Section III.2 (Response Requirements). For instance, bidders are required to submit a Cover Letter that includes, but is not limited to, the full legal name of bidder's organization with original signature(s) in blue ink. Bidders are also required to provide a detailed description of their approach for completing all deliverables and their expertise and experience designing, installing, configuring, implementing, and deploying an EMR solution.

No, Response and Mandatory Requirements are not considered guidelines and bidder's proposal must include and/or meet all administrative and mandatory requirements to be considered for contract award.

5. Question(s)/Statement(s):

"The RFP states that the project cost "may not exceed CCHCS' total budget allotment of fifty-nine million dollars"—is that initial capital costs, or does that include on-going operating costs (e.g. support, subscriptions, etc.), and if so, over what period of time?"

Answer(s)/Statement(s):

CCHCS' total budget allotment includes both types of costs (i.e., one-time and ongoing, if applicable).

Bidder's proposal must include: 1) a fixed cost for Stage 1; 2) an estimate of all project resources (e.g., labor and operating expenses and equipment) and costs for Stage 2; 3) an estimate of ongoing costs and resources for maintenance and operations; and 4) any other costs for optional goods and/or services related to procurement of an EMR solution.

The term of the proposed Agreement is from June 30, 2012 through June 30, 2016, subject to negotiation and revision (including costs) in Stage 2 to determine best value.

6. Question(s)/Statement(s):

"Will there be any consultants assisting with the selection process? If so, can you disclose the consulting company?"

Answer(s)/Statement(s):

No consultants external will be a member of CCHCS' Evaluation Committee or assisting in the selection process.

7. Question(s)/Statement(s):

“Page 37, Section V.13. “Termination for Convenience”. Under what circumstances would this provision be executed? Or is this in the event annual funding does not become available?”

Answer(s)/Statement(s):

CCHCS reserves the right to terminate the proposed Agreement at any time in its discretion, with or without cause, by written notice to Contractor. The lack of a budget appropriation may be one reason for CCHCS to exercise this provision.

8. Question(s)/Statement(s):

“Please clarify the proposed term of the agreement. On Page 36, it states the term will begin 6/30/2012 through 6/30/2016 with an optional 36 month extension. On Page 64, Exhibit A, Section 9, it states; 6/30/2012 through 6/30/2014 with an optional 24 month extension.”

Answer(s)/Statement(s):

The term of the proposed Agreement is from June 30, 2012 through June 30, 2016, with an option to extend term up to 36 months.

Exhibit A, Section 9 (Model Contract), is inaccurate and has been revised accordingly.

9. Question(s)/Statement(s):

“Will the final term of the agreement be for a minimum of five years and subject to annual funding, or negotiable between the Contractor and CCHCS?”

Answer(s)/Statement(s):

The term of the proposed Agreement is subject to negotiation and revision (including costs) in Stage 2. CCHCS' total funding allotment (i.e., \$59,000,000.00) is subject to budget enactment.

10. Question(s)/Statement(s):

“Will the final contract be mutually negotiated with the Contractor(s) to include the model contract provisions stated in the RFP, in addition to the Contractor's proposed provisions?”

Answer(s)/Statement(s):

Yes; however, Bidder's proposed provisions are subject to CCHCS' approval.

11. Question(s)/Statement(s):

“Will the final agreement allow for annual cost of living adjustments (CPI) throughout the term of the agreement?”

Answer(s)/Statement(s):

The cost of the executed Amendment is subject to the budget allotment of \$59,000,000.00.

12. Question(s)/Statement(s):

“Can you clarify must support Services Oriented Architecture (SOA)?”

Answer(s)/Statement(s):

SOA is the principle and methodology of designing the software as a set of services that are loosely coupled, easily reused and quickly composed to provide new business services. Bidder’s proposed solution should follow industry standards (e.g., OASIS WS-I) to ensure interoperability.

13. Question(s)/Statement(s):

“How many annual radiology procedures and results per year?”

Answer(s)/Statement(s):

130,000.

14. Question(s)/Statement(s):

“Maximum number of concurrent (radiology) users?”

Answer(s)/Statement(s):

300.

15. Question(s)/Statement(s):

“How many mammography procedures per year?”

Answer(s)/Statement(s):

4500.