

QUESTIONS/STATEMENTS AND ANSWERS

RFO #10-030-ITS

1. Question(s)/Statement(s)

"Is this a Lead position? If so, how many resources will be working on the team/project?"

Answer(s)/Statement(s):

The successful consultant will perform in the role of a Lead. The typical CPHCS IT Project team is assigned a Database Administrator (DBA), Lead Application Developer, Server Team Resource, and Project Manager (PM) from CPHCS' Project Management Office (PMO). The Lead Application Developer and PM are the primary points of contact for the IT Project.

2. Question(s)/Statement(s):

"Is there designated staff or department which currently manages Infrastructure (i.e. Servers, Database Backups, Virtual Machines, OS Patches, etc.)?"

Answer(s)/Statement(s):

Yes. CPHCS currently has an infrastructure server team that handles Server, Database Backups, Virtual machines, OS Patches, etc.

3. Question(s)/Statement(s):

"Can Solutions be built using Visual Studio 2010, .NET 4.0, Silverlight 4, SharePoint 2010, Windows Server 2008?"

Answer(s)/Statement(s):

CPHCS currently utilizes Visual Studio 2008, .NET 3.5, Silverlight 3.0, and Sharepoint 2007. CPHCS is currently evaluating Visual Studio 2010, .NET 4.0, and Silverlight 4 for use with new projects/solutions.

4. Question(s)/Statement(s):

"Is Team Foundation Server used to manage Source Code/Artifacts and Development Tasks?"

Answer(s)/Statement(s):

Yes. The current version is Team Foundation Server (TFS) 2008. CPHCS is transitioning to TFS 2010.

5. Question(s)/Statement(s):

"What type of Development Life-Cycle is typically used (i.e. Agile, Waterfall, Spiral, Iterative & Incremental) - Less documentation with more incremental reviews or more upfront documentation with less incremental reviews? What about Prototyping?"

Answer(s)/Statement(s):

Consultants are generally assigned tasks for different business groups. Most projects are structured with incremental reviews and lean towards a slightly modified Agile methodology.

6. Question(s)/Statement(s):

"Who all should file Statement of Economic Interests (Form 700)

- The candidate we are proposing, does he has to file this form? If Yes then where do we need to file this form with your office or with any State department?"

Answer(s)/Statement(s):

Offers may be considered non-responsive if Form 700(s) are not included with Offer. All contractors submitting offers to CPHCS' RFO-10-030-ITS are required to provide a Form 700 for each successful candidate prior to contract award.

7. Question(s)/Statement(s):

"Scope of services refer to train customers, write documentation and to provide schedule estimates, communication with project stakeholders, which means this may require Project Manager/Technical Writer/ Business Analyst as well. Does this RFO assume that Application/Web Developer can perform all these functions?"

Answer(s)/Statement(s):

CPHCS uses a "train the trainer" approach. One or more business analysts (i.e., power users) work with consultant to specify program requirements. The successful candidate is expected to: ensure the group understands deliverables; recommend Information Technology (IT) solution for business requirement(s); and estimate time required to deliver the solution.