



CALIFORNIA CORRECTIONAL HEALTH CARE SERVICES



CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)

STATE OF CALIFORNIA
DEPARTMENT OF CORRECTIONS AND REHABILITATION

REQUEST FOR OFFER

LEVERAGED PROCUREMENT AGREEMENT
INFORMATION TECHNOLOGY CONSULTING SERVICES
PROJECT MANAGEMENT
RFO #13-009-ITS

ADDENDUM #1

December 16, 2013

The following revisions are made to RFO #13-009-ITS with this Addendum. All other terms and conditions of the RFO remain the same.

COVER PAGE:

Modify proposed term end date.

The California Department of Corrections and Rehabilitation (CDCR), California Correctional Health Care Services (CCHCS), is requesting offers for a Technical Project Manager (PM) to provide expertise during the development and implementation of the Electronic Health Record System (EHRS).

The proposed term of the ensuing Agreement is January 13, 2014, through January 12, 2017 June 30, 2015. CCHCS reserves the option to extend the term for up to eighteen additional months at the same rate and/or to add additional funds up to the maximum California Multiple Award Scheduled (CMAS) threshold. All offers must be signed by an authorized officer of the company or firm who has legal and binding authority. By submitting an offer, your firm agrees to the terms and conditions stated in this Request for Offer (RFO) and in accordance with your authorized Leveraged Procurement Agreement (i.e. CMAS contract).

Offers are due by **3:00 p.m., Friday, December 26, 2013**. Responses and any required copies must be submitted by electronic mail and clearly labeled to the department contact noted below.

Department Contact:
CCHCS – IT Acquisitions
BJ Singh
(916) 691-5783
bj.singh@cdcr.ca.gov

EXHIBIT A (STATEMENT OF WORK):**Modify Contractor Roles and Responsibilities, Item 4 (Quarterly Reports), Specific Deliverables and Period of Performance.****C. CONTRACTOR ROLES AND RESPONSIBILITIES**

With prior approval from the EHRIS Project Director(s), and/or designee, Contractor shall perform all of the following tasks and deliverables:

4. Quarterly Report:

- Contractor(s) shall submit a Quarterly Report detailing project status and health including, but not limited to: cost, schedule, risks, issues, process deficiencies, and lessons learned;
- The Quarterly Report must include, at a minimum, an assessment of technical risks that may prevent project success or negatively impact the project schedule; and
- Each report must address:
 - An assessment and recommended improvement(s), as needed, to ensure continuous executive stakeholder buy-in, participation, support and commitment;
 - Measures to ensure open pathways of communications exist among all technical and IT stakeholders, specifically Headquarters and institution IT management and staff; and
 - An update of all approved changes that impact EHRIS project objectives, requirements, cost, resources or schedule.

Specific Deliverable(s)

1. First (1st) quarter 2014 Report (due April 14, 2014);
2. Second (2nd) quarter 2014 Report (due July 14, 2014);
3. Third (3rd) quarter 2014 Report (due October 13, 2014);
4. Fourth (4th) quarter 2014 Report (due January 12, 2015);
5. First (1st) quarter 2015 Report (due April 13, 2015);
6. Second (2nd) quarter 2015 Report (due ~~July 13~~ June 30, 2015);
7. ~~Third (3rd) quarter 2015 Report (due October 14, 2015);~~
8. ~~Fourth (4th) quarter 2015 Report (due January 12, 2016);~~
9. ~~First (1st) quarter 2016 Report (due April 14, 2016);~~
10. ~~Second (2nd) quarter 2016 Report (due July 14, 2016);~~
11. ~~Third (3rd) quarter 2016 Report (due October 13, 2016);~~
12. ~~Fourth (4th) quarter 2016 Report (due January 12, 2017).~~

I. PERIOD OF PERFORMANCE

The anticipated term of the ensuing Agreement will be January 13, 2014, through ~~January 12, 2017~~ June 30, 2015. CCHCS reserves the option to extend the term for up to eighteen

(18) additional months at the same rate and/or to add additional funds up to the maximum California Multiple Award Scheduled (CMAS) threshold.

ATTACHMENT B (RATE SHEET):

Modify Deliverable 4, Quarterly Reports

Contractor hereby agrees to provide all labor and transportation necessary to perform services in accordance with the Statement of Work and the Terms and Conditions of the ensuing Agreement.

Upon completion of tasks to the satisfaction of CCHCS, Contractor services shall be billed and reimbursed on a deliverable basis (i.e., fixed-cost), unless otherwise specified.

DELIVERABLE	COST
1. Requirements and Design Management	
1.1 Monthly written report	\$
Deliverable 1 Total	\$
2. Technical Project Management Template	
2.1 Monthly updates of the Technical Project Management Template	\$
Deliverable 2 Total	\$
3. Status Reporting	
3.1 Written monthly report	\$
Deliverable 3 Total	\$
4. Quarterly Reports	
4.1 First (1 st) quarter 2014 Report (due April 14, 2014)	\$
4.2 Second (2 nd) quarter 2014 Report (due July 14, 2014)	\$
4.3 Third (3 rd) quarter 2014 Report (due October 13, 2014)	\$
4.4 Fourth (4 th) quarter 2014 Report (due January 12, 2015)	\$
4.5 First (1 st) quarter 2015 Report (due April 13, 2015)	\$
4.6 Second (2 nd) quarter 2015 Report (due July 13, 2015);	\$
4.7 Third (3 rd) quarter 2015 Report (due October 14, 2015)	\$
4.8 Fourth (4 th) quarter 2015 Report (due January 12, 2016);	\$
4.9 First (1 st) quarter 2016 Report (due April 14, 2016);	\$
4.10 Second (2 nd) quarter 2016 Report (due July 14, 2016);	\$
4.11 Third (3 rd) quarter 2016 Report (due October 13, 2016);	\$
4.12 Fourth (4 th) quarter 2016 Report (due January 12, 2017).	\$
Deliverable 4 Total	\$
5. Final Report	
5.1 Final Report	\$
Deliverable 5 Total	\$
6. Administrative Tasks	
6.1 Administrative Tasks	\$
Deliverable 6 Total	\$
TOTAL AGREEMENT	\$