



CALIFORNIA CORRECTIONAL HEALTH CARE SERVICES



Notice to Prospective Bidders

REQUEST FOR OFFER (RFO)

CALIFORNIA MULTIPLE AWARD SCHEDULES (CMAS)
INFORMATION TECHNOLOGY CONSULTANT
Information Technology (IT) Strategic Plan
RFO #SD15-00045

ADDENDUM #1

August 9, 2016

The following revisions are made to RFO #SD15-00045 with this Addendum. All other terms and conditions of the RFO remain the same.

1. Please replace Page 4 and Page 38 with the revised version of Page 4 and Page 38 (attached) to reflect the change allowing “each proposed personnel or proposed team collectively” to meet the mandatory personnel requirements. Changes are shown in *“Italics”*.

PLEASE NOTE THAT THE NEW PAGE 38 (ATTACHMENT E) WITH ADDENDUM #1 WRITTEN ON IT SHOULD BE SUBMITTED WITH YOUR OFFER.

ADDENDUM #1

5. Best Value Criteria

A. Administrative Requirements:

Administrative Requirements:
1. Completeness of response package;
2. Detailed resumes for proposed consultants that describe work experience, start and end-date for job(s) cited, and professional qualification(s) and/or experience(s) performing IT services relative to Exhibit A - Statement of Work (Exhibit A); and
3. Three (3) customer references for each proposed personnel verifying engagements similar in scope to Exhibit A - Statement of Work.

B. Mandatory Offeror Requirements:

Mandatory Offeror Requirements:
<ul style="list-style-type: none">• Must provide a redacted copy of an IT Strategic Plan that was developed for a public sector organization within the last five (5) years which is similar in scope and complexity.
<ul style="list-style-type: none">• Must provide confirmation, in writing, of an IT Benchmarking Database consisting of 750 to 1000 benchmarks.

C. Mandatory Personnel Qualifications:

Each proposed personnel or proposed team must have the following experience collectively:

Mandatory Personnel Qualifications
<ul style="list-style-type: none">• Must have developed an IT Strategic Plan for two (2) public sector organizations within the last five (5) years. Include information that indicates experience and qualifications in developing IT Strategic Plans that are similar in scale and complexity.• Must have had previous experience in the following IT topics within the last two (2) years:<ul style="list-style-type: none">a. Disaster Recoveryb. Cybersecurityc. DevOpsd. IT Service Management

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ATTACHMENT E

PROPOSED PERSONNEL QUALIFICATIONS FORMS

MANDATORY QUALIFICATIONS:

Company Name:

Proposed Personnel:

1. The form below is to summarize the Contractor employee experience as it relates to the Mandatory Qualifications.
2. Complete this form for each of the Proposed Personnel *or member of Proposed Team. If submitting on behalf of a team – please provide the qualifications specific to the team member.*
3. Failure to complete this Form will eliminate your Offer from further consideration.
4. Please include copies of certificates and/or degree(s) for each proposed personnel required for each CMAS classification as listed in the Statement of Work and any education requirements in accordance with the CMAS contract.

EXPERIENCE:

*Add additional sheets if needed

Qualifications	Years	Company	Position * Describe how the position listed ties back to the scope of services.	Page # or Location in Resume
Must have developed an IT Strategic Plan for two (2) public sector organizations within the last five (5) years. Include information that indicates experience and qualifications in developing IT Strategic Plans that are similar in scale and complexity.				
Must have had previous experience in the following IT topics within the last two (2) years: <ul style="list-style-type: none"> a. Disaster Recovery b. Cybersecurity c. DevOps d. IT Service Management 				