



CALIFORNIA CORRECTIONAL HEALTH CARE SERVICES



California Department of
State Hospitals

CHIEF PSYCHOLOGIST, CORRECTIONAL FACILITY

Exam Code: 1RC29

Department: California Correctional Health Care Services,
California Department of Corrections and Rehabilitation, and
California Department of State Hospitals

Exam Type: Multi-Departmental, Open

Final Filing Date: Continuous

CLASSIFICATION DETAILS

Chief Psychologist, Correctional Facility – (9859)

\$13,345 - \$14,236 per month – This salary range applies to employees within the Department of State Hospitals.

\$14,013 - \$14,948 per month - This salary range applies to incumbents appointed to Adult Institutions and Division of Correctional Health Care Services.

View the [classification specification](#) for the Chief Psychologist, Correctional Facility classification.

APPLICATION INSTRUCTIONS

Final Filing Date: Continuous

Cutoff Date: Online, 24/7

Who Should Apply:

Applicants who meet the minimum qualifications as stated on this bulletin may apply for and take this examination.

Once you have taken this examination, you may not retake it for six (6) months.

How To Apply:

The link to connect to the Training and Experience Evaluation is located farther down on this bulletin in the “Taking the Examination” section.

Special Testing Arrangements:

If you require assistance or alternative testing arrangements due to a disability, please contact the testing department listed in the Contact Information section of this bulletin.

MINIMUM QUALIFICATIONS

All applicants must meet the education and/or experience requirements as stated on this exam bulletin to be accepted into the examination. Part-time or full-time jobs, regardless of whether paid or volunteer positions, and inside or outside California state service will count toward experience.

Chief Psychologist, Correctional Facility

Possession of a valid license as a Psychologist issued by the California Board of Psychology. **And**

Either I

At least two years’ experience as a licensed Psychologist in the Department of Corrections and Rehabilitation.

Or II

At least three years’ experience as a licensed Psychologist in a forensic setting such as a local jail or community-based forensic treatment unit.

Special Personal Characteristics: Empathetic understanding of patients of a State correctional facility; willingness to work in a correctional facility; emotional stability; patience; scientific and professional integrity; alertness; tact; and demonstrated leadership ability; and keenness of observation.

Special Physical Characteristics: Persons appointed to this position must be reasonably expected to have and maintain sufficient strength, agility, and endurance to perform during stressful (physical, mental, and emotional) situations encountered on the job without compromising their health and well-being or that of their fellow employees or that of inmates.

Assignments may include sole responsibility for the supervision of inmates and/or the protection of personal and real property.

Applicants possessing the required license/certificate at the time of application must show the number, title, and expiration date on their Examination Application (Std. Form 678).

POSITION DESCRIPTION

Chief Psychologist, Correctional Facility

A Chief Psychologist, Correctional Facility, under general direction in a State correctional facility, is responsible for the overall supervision of psychologists; investigates behavior problems or mental disorders; examines, diagnoses, classifies, and prescribes psychological treatment and rehabilitation programs for inmates; supervises and participates in the diagnosis, care, and treatment of psychotic inmates; secures and reviews data on heredity, congenital and environmental factors pertaining to inmates; applies findings of psychological examinations; directs psychotherapy and other treatment for preventing and correcting behavior disorders; directs and participates in staff conferences and clinics to discuss psychological problems of inmates and their care and treatment; recommends transfer, parole, or discharge of inmates and recommends arrangements for follow-up and aftercare during parole; secures and trains assistants; plans, directs, and evaluates their work and takes or recommends appropriate action with respect to their work performance; prepares reports and does research on problems of adult criminality; maintains order and supervises the conduct of persons committed to the CDCR; prevents escapes and injury by these persons to themselves, others, or to property; maintains security of working areas and work materials; inspects premises and searches inmates for contraband, such as weapons or illegal drugs; and does other related work.

Positions exist statewide.

EXAMINATION SCOPE

This examination consists of the following components:

Training and Experience Evaluation – Weighted 100% of the final score.

The examination will consist solely of a **Training and Experience Evaluation**. To obtain a position on the eligible list, a minimum score of 70% must be received. Applicants will receive their score upon completion of the Training and Experience Evaluation process.

In addition to evaluating applicants' relative knowledge, skills, and ability, as demonstrated by quality and breadth of education and/or experience, emphasis in each examination component will be measuring competitively, relative to job demands, each applicant's:

Knowledge of:

1. Psychological theories and research;
2. Principles, techniques, and problems in developing and coordinating a specialized psychological treatment program;

3. Principles, techniques, and trends in psychology with particular reference to normal and disordered behavior, human development, motivation, personality learning, individual differences, adaptation, and social interaction;
4. Methods for the assessment and modification of human behavior;
5. Characteristics and social aspects of mental disorders and retardation;
6. Research methodology and program evaluation, institutional and social process, group dynamics;
7. Functions of psychologists in various mental health services;
8. Current trends in the field of mental health;
9. Professional training;
10. Community organization and allied professional services;
11. The Department's Equal Employment Opportunity (EEO) Program objectives;
12. A manager's role in the EEO Program and the processes available to meet EEO objectives;
13. Principles and techniques of effective supervision.

Ability to:

1. Plan, organize, and work in a specialized psychological treatment program involving members of other treatment disciplines;
2. Provide professional consultation and program leadership;
3. Teach and participate in professional training;
4. Recognize situations requiring the creative application of technical skills;
5. Develop and evaluate creative approaches to the assessment, treatment, and rehabilitation of mental disorders to the conduct of research and to the development and direction of a psychological program;
6. Plan, organize, and conduct research, data analysis, and program evaluation;
7. Conduct assessment and psychological treatment procedures;
8. Secure the cooperation of professional and lay groups;
9. Analyze situations accurately and take effective action;
10. Communicate effectively;
11. Plan, organize, and direct the work of others;
12. Effectively contribute to the Department's EEO objectives.

ELIGIBLE LIST INFORMATION

A multi-departmental, open eligible list for the Chief Psychologist, Correctional Facility classification will be established for:

California Correctional Health Care Services

California Department of Corrections and Rehabilitation

California Department of State Hospitals

The names of **successful** competitors will be merged onto the eligible list in order of final score regardless of examination date. Eligibility expires **12 months** after it is established. Applicants must then retake the examination to reestablish eligibility.

Veterans' Preference will be granted for this examination. In accordance with Government Codes 18973.1 and 18973.5, whenever any veteran, or widow or widower of a veteran

achieves a passing score on an open examination, he or she shall be ranked in the top rank of the resulting eligible list.

Veterans' status is verified by the California Department of Human Resources (CalHR). Information on this program and the [Veterans' Preference Application](#) (Std. Form 1093) is available online. Additional information on veteran benefits is available at the Department of Veterans Affairs.

EXAMINATION INFORMATION

[Preview the Training and Experience Evaluation](#)

PREPARING FOR THE EXAMINATION

Here is a list of suggested resources to have available prior to taking the examination.

In an effort to streamline the examination process, please create a [CalCareer Account](#) with the California Department of Human Resources. A CalCareer Account is a one stop shop for taking civil service examinations, applying for state jobs, and provides storage and organization for your documents and communications stemming from job opportunities, all in a paperless format. To sign up for a CalCareer Account, or log in to your existing account, [Click here](#).

Employment History: Employment dates, job titles, organization names and addresses, names of supervisors or persons who can verify your job responsibilities, and phone numbers of persons listed above.

Education: School names and addresses, degrees earned, dates attended, courses taken (verifiable on a transcript), persons or office who can verify education, and phone numbers of persons or offices listed above.

Training: Class titles, certifications received, names of persons who can verify your training, and phone numbers of persons listed above.

TAKING THE EXAMINATION

Take the examination for the [Chief Psychologist, Correctional Facility](#) classification.

TESTING DEPARTMENTS

California Correctional Health Care Services
California Department of Corrections and Rehabilitation
California Department of State Hospitals

CONTACT INFORMATION

If you have any technical or administrative questions concerning this examination bulletin, including provision of reasonable accommodation for this testing process, please contact:

California Correctional Health Care Services

Attn: Examination Services
8280 Longleaf Drive
Elk Grove, CA 95758

Phone: (916) 691-5894

Email: CPHCSSelectionServices@cdcr.ca.gov

California Relay Service: 7-1-1 (TTY and voice)

TTY is a Telecommunications Device for the Deaf, and is reachable only from phones equipped with a TTY Device.

EQUAL OPPORTUNITY EMPLOYER

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right of family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding, and related medical conditions), and sexual orientation.

DRUG-FREE STATEMENT

It is an objective of the State of California to achieve a drug-free State work place. Any applicant for State employment will be expected to behave in accordance with this objective, because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

GENERAL INFORMATION

Examination and/or Employment Application (Std. form 678) forms are available at the California Department of Human Resources, local offices of the Employment Development Department, and through your [CalCareer Account](#).

If you meet the requirements stated on this examination bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. Your performance in the examination described in this bulletin will be rated against a predetermined job-related rating, and all applicants who pass will be ranked according to their score.

The California Correctional Health Care Services reserves the right to revise the examination plan to better meet the needs of the service, if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all applicants will be notified.

General Qualifications: Applicants must possess essential personal qualifications including integrity, initiative, dependability, good judgement, the ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open

examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) servicewide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.

High School Equivalence: Equivalence to completion of the 12th grade may be demonstrated in any one of the following ways: 1) passing the General Education Development (GED) Test; 2) completion of 12 semester units of college-level work; 3) certification from the State Department of Education, a local school board, or high school authorities that the competitor is considered to have education equivalent to graduation from high school; or 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.

This bulletin cancels and supersedes all previously issued bulletins.