

CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION
CALIFORNIA CORRECTIONAL HEALTH CARE SERVICES
Health Care Department Operations Manual

5.5.18 Fleet Asset Acquisitions

(a) Policy

Fleet assets used by California Correctional Health Care Services (CCHCS) and/or Division of Health Care Services staff shall be acquired in one of the following two ways:

- (1) Fleet assets located at California Department of Corrections and Rehabilitation (CDCR) adult institutions shall be purchased, managed, and maintained by CDCR. CDCR is responsible for the purchase of the fleet asset and maintenance and repair costs including all parts and/or accessories.
- (2) Fleet assets located at CCHCS headquarters and/or regional offices shall be leased from the Department of General Services and managed and maintained by CCHCS Business Operations under the terms of the lease(s).

(b) Procedure

(1) CDCR-Managed Fleet Assets

Staff shall communicate inquiries regarding the replacement or addition of CDCR-managed fleet assets through the CCHCS chain of command.

(2) CCHCS-Managed Fleet Assets

Staff shall communicate inquiries regarding CCHCS-managed fleet assets to the CCHCS Business Operations Customer Service Line at (916) 691-3002.

Revision History

Effective: 02/2017